| **Client** | | Wollongong City Council | | | **ITP CHECKLIST FOR:**  **Clearing and Grubbing, Topsoil Strip** | **Work Area:** | |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Contract No. #** | |  | | | Earthworks | |
| **Contract** | | West Dapto Road Upgrade (Stage 1) | | | ITC004 (ITP004) | |
| **Lot Details & No** | |  | | | **Underlying Lots:** | |
| Activity No.# | Description | | Requirements / Reference | Acceptance Criteria | | Inspection | Comments / Attachments |
| 1 | **Preparation Works** | | Project Safety Plan, Project Environment Plan | * All site personnel inducted, required SWMS completed and signed, Safety Plan approved * ERSED controls installed on site, air quality visually monitored for dust etc due to construction activities, Environment Plan approved * Contact DBYD and complete excavation permit, extent of works set out with survey pegs | |  |  |
| 2 | **Clearing and Grubbing Plan** | | 1111 Cl 2.1 | * Submit the following, as detailed in WCC 1111 Section 2 * **HOLD POINT: Submission of Clearing and Grubbing Plan** | |  | * **HOLD POINT: \_\_\_\_\_\_\_** |
| 3 | **Weed Management Plan** | | 1111 Cl 2.1 | * **HOLD POINT: Submission of Weed Management Plan** | |  | * **HOLD POINT: \_\_\_\_\_\_\_** |
| 4 | **Clearing Report** | | 1111 Cl 2.1 | * **HOLD POINT: Submission of Clearing Report** | |  | * **HOLD POINT: \_\_\_\_\_\_\_** |
| 5 | **Survey Plan of Clearing Area** | | 1111 Cl 2.3 | * **HOLD POINT: Submit a survey plan showing the proposed area for clearing to confirm the clearing perimeters** | |  | * **HOLD POINT: \_\_\_\_\_\_\_** |
| 6 | **Peg Out of Clearing Area** | | 1111 Cl 2.3 | * **HOLD POINT: Peg out area for clearing** | |  | * **HOLD POINT: \_\_\_\_\_\_\_** |
| 7 | **Clearing Method Statement** | | 1111 Cl 2.3 | * **HOLD POINT: Submit a method statement for clearing including proposed methods, equipment and materials** | |  | * **HOLD POINT: \_\_\_\_\_\_\_** |
| 8 | **Method Statement for Work in Exclusion Zones** | | 1111 Cl 3.1 | * **HOLD POINT: Submit a method statement for work within exclusion zone and driplines** | |  | * **HOLD POINT: \_\_\_\_\_\_\_** |
| 9 | **Notice of Protected Trees** | | 1111 | * **HOLD POINT: Notice of trees to be protected** * Display a sign in a prominent position at each entrance to site, warning that trees and other plants are to be protected during the contract works | |  | * **HOLD POINT: \_\_\_\_\_\_\_** |
| 10 | **Marking of Trees** | | 1111 | * **WITNESS POINT: Mark all trees documented for preservation or transplanting with ribbon markers** | |  | * **WITNESS POINT: \_\_\_\_\_\_\_** |
| 11 | **Marking of Unsound Trees** | | 1111 | * **WITNESS POINT: Mark any unsound trees in the road reserve, but outside limits of clearing** | |  | * **WITNESS POINT: \_\_\_\_\_\_\_** |
| 12 | **Additional Weed Control** | | 1111 Cl 3.7,  1111 Cl 3.8 | * **WITNESS POINT: Identify any additional areas that require weed control** * Treatment of cleared vegetation as necessary and as per Section 3.7 * Re-use materials wherever possible * Walk site after completion of clearing to identify any further trees or stumps that require removal | |  | * **WITNESS POINT: \_\_\_\_\_\_\_** |
| 13 | **Topsoil Strip** | | 0222 Cl 3.4 | * If the following are encountered, notify client of as-found site conditions: Bad ground, discrepancy in site conditions, rock, springs and seepages, topsoil more than 100mm deep * Strip topsoil to a maximum depth of 200mm and remove if unsuitable for re-use * Stockpile topsoil intended for re-use as per Specification requirements | |  |  |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **REVIEW** | | | | | | |
| Any non-conformances? | YES | NO | Nos: | Closed Out | YES | NO |
| All work has been satisfactorily completed | | | YES | | NO | |
| Name | | | Signature | | Date | |
| **QA ENGINEER / SPE / PE SIGN OFF** | | | | | | |
| Name | | | Signature | | Date | |